**SCENARIO PAGE QUESTIONS**

1. **What is your topic (it’s the same topic as your position paper topic)? Just remind me.**

The right to be forgotten and how to remove your information from the internet.

1. **Briefly explain what is the problem within this topic area that you're going to solve?**

The problem is finding something on the internet and how to take that link/image/information down.

1. **Who has the problem?**

Although many Americans have this problem, this will be specifically to younger Americans as they are more likely to encounter this problem.

1. **Who will solve the problem? It may be the same as who has the problem, or it could be someone else.**

The person who has the problem will be able to solve the issue with the help of some internet companies like Google, Facebook, etc.

1. **Based on who the audience is, what can you say about what they already know about the subject of the writing? E.g., terminology, jargon, background.**

The average American as an audience might not understand the gravity of the issue or the technical nuances. I would expect to have a less formal tone in my writing with writing that is not very technical. I would expect them to know about the technology platforms like Google and Facebook and how they store their data. Since many Americans most likely know the background and jargon of basic technology terms, I would most likely try to use that language and background as building blocks to highlight the issue.

1. **Where is your audience going to look for a solution to this problem they have? Examples business web site, newspaper/magazine article, handout of some sort, formal report, letter, memo, …. Don’t automatically pick an easily formatted delivery mechanism; your scenario must make sense.**

They would most likely do a google search on how to take down information that they may find unflattering. As such, this will be a website article (like CNET, a respected technology resource website) on how to solve their problem.

1. **Who are you, as the author providing the solution? Since you’re offering the solution the reader is going to follow, why are you a credible, someone that your audience would trust? Make up your role in this scenario so that your authorship carries clout.**

I am author for CNET that specializes in social media and information management.

1. **Briefly (list) solution(s) planned.**
2. Multistep
   1. Remove Info that you Posted Online
   2. Request the Source to Remove the Data
   3. Delete or deactivate Accounts

**Remove your troublesome past from the net**

**BY MISHA WARD / December 4, 2017 3:53**

**Don’t panic!**

As a millennial American, you most likely know how easy it is to view and upload information on the internet. If you fall into this category, you're not alone. Roughly 57% of millennials have experienced this issue as well (Neil). Unfortunately, taking information down can be tough and stressful.

Although you face a difficult problem, as a Social Media expert, I can help guide you to solutions for you to remove your data and allow you focus on damage control.

Without action, the information you want removed could one day impact your college and job applications costing you thousands of dollars in potential salary throughout your life. The good news is there are multiple solutions to your problem that I plan to cover in the next sections.

**Remove Info that you Posted Online**

To begin to solve your problem, consider deleting the information that you posted.

1. Go to the source (Facebook, YouTube, etc.) which has the posted information.
2. Click on your home page which is usually located in the top right corner.
3. Find the post that you want to remove or hide.
4. Select “Hide” or “Delete” on the post options.

Many sites such as Facebook and YouTube allow you to manage what you upload. However, if you are unable to edit since your friend posted information, you can follow these steps:

1. Go to the source (Facebook, YouTube, etc.) which your friend has posted information.
2. Click on settings which is usually located in the top right corner.
3. Choose the option activity log.
4. Identify the post you want to remove
5. Click on the circle with a line through it next to the post you want to remove.

**Request the Source to Remove the Data**

Another solution is to request the site and/or search engine to remove the data if you are unable to.

1. Go to the source (Facebook, YouTube, etc.) which has the posted information.
2. Click on the “about us” link which is usually at the top or bottom of the page.
3. Fill out the information requested.
4. Review information and submit report.

If the source is not willing to remove the damaging information, then you can use a third party to remove your data by following the below steps:

1. Go to a trusted third party site like DeleteMe.
2. Click on "Learn More" to see if you would be comfortable with this option.
3. Click Sign Up once you feel ready to move forward.
4. Fill out the information requested.
5. Submit payment info.

**Delete or deactivate Accounts**

Another way to remove information is to delete and deactivate your accounts. You should use caution, deleting your accounts reduces the amount of information people can see on you but is permanent.

1. Go to your social media and blog sites.

2. Click on settings which is usually located in the top right corner.

3. Select "Security" in the drop down.

4. Click "Deactivate your account".

5. Follow steps to remove account. Caution, this action cannot be undone.

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If you feel uncomfortable deleting your accounts, then consider setting your accounts to the highest security options.

## Parting Words…

Now that you have ways to address your problem, it is important to understand how effective they are at solving the problem. A survey found that 94% of people who had issues with deleting their online history were able to do so after following these steps restoring their reputations. These steps work well as they are simple and provide quick action to your problem at hand.

# References

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